



SAINT JAMES COLLEGE SIERRA LEONE

www.stjc.edu.sl/info@tsjc.edu.sl

Application Form (Certificate, Diploma, Advanced Diploma, TC, HTC & Degree)

Please complete and sign this form and send it with supporting documents to the College admission office. Make sure you have completed all sections and that you have paid your application fee.

COURSE: LEVEL: ADMISSION INTAKE:

1. PERSONAL DATA:

First Name: Last Name: Middle Name:

Nationality: Gender: M F Marital Status: Single/Married/Divorce
Date of Birth (dd/mm/yy): Place of Birth (Country, City/Town):

Address: Telephone:

Email:

2. EDUCATIONAL BACKGROUND:

(List below all educational qualifications obtained, start with most recent)

Date (mm/yy)		Name of School/Examination Body	Subject	Grade	Award/Certificate
From	To				

3. **Note:** At SJC, we provide career guidance for our students, this is why we do ask you to provide answers to the below mentioned questions:

A. List any special talent or skills that you have

B. What do you hope to achieve from this study program upon completion? (100 words)

4. **WORK EXPERIENCE:**

Please list below employment history start with most recent. If you have never been employed, please leave blank.

Date (mm/yy)		Institution	Position	Duties
From	To			

5. **SPECIAL NEED** *(we strive to cater for the needs of all categories of persons)*

Do you have any form of disability? yes No

If yes explain:

6. EMERGENCY CONTACT

Name:	Relationship:
Address:	Telephone:
Occupation:	Email:

7. FINANCIAL CHARGES & OBLIGATIONS:

Note: SJC is a private institution which sustenance is largely dependent on fees and other charges levied on students, we will like you to tell us your means of meeting your financial obligations.

Self Family/Relatives Loan Others

8. DECLARATION AND AGREEMENT

I declare that the information provided on this form is true and complete in every detail.

I authorize SJC to obtain further information about me from educational and other institutions which I have attended.

I acknowledge that SJC reserves the right at any stage to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.

I am aware of the conditions relating to my application and admission, and agree to fulfil all conditions prior to enrolment and pay all fees pertaining to my studies at SJC.

Signature _____

Date _____

Send completed application and supporting documents to info@stjc.edu.sl or submit in person at the campus.

Please make all payments to the account details below:

Account Name: Saint James College

Bank: Zenith Bank

Account # 6010187842

Mobile Money:

+23279320140

+23277437256